

Mailing Address

Room No. B/14, Jay Ambe Society,
Damu Nagar, Last Bus stop (282),
Akurli Road, Kandivali (E),
Mumbai - 400 101.

Career Objective

- ✓ Seeking a position as an IT Faculty/Computer Teacher in an organization allowing me an opportunity to implement my practical knowledge to shape up the next generation.
- ✓ 2+ year successful experience into teaching diverse group of students with an extensive pool of knowledge. Proven track record in handling difficult situations and making students utilize and realize their full potential.

Work Experience

- ❖ Currently working with **Keerti Computer Institute** as Faculty from Oct- 2021 at Goregaon(E)
- ❖ Worked with **CEIT Computer Education** as Faculty from Oct-2019 to Oct-2021 at Malad (E)

Job Responsibilities

- ❖ Training as Faculty for Advance MS office, Web designing, Graphic designing, & Tally with GST.
- ❖ Preparation of Study Material and Revision Material through Power Point Presentations.
- ❖ Designing, developing, and delivering classroom materials for Student performance.
- ❖ Preparing students for their Exams by conducting monthly tests and Internal Exams.
- ❖ Planning and conducting classes as per session plan.
- ❖ Managed and coordinated curriculum development in collaboration with faculty.

Educational Qualification

Board	School /College	University	Year	Percentage
SSC	Shri Raghveer Madhyamika High School	Maharashtra	2013	77.60%
HSC	Yojana Junior College	Mumbai	2015	64.50%
B.Sc.	Thakur College of Science & Commerce	Mumbai	2018	61.60%

Certification

Degree	Year
✓ Adv. Excel & VBA from Keerti Computer Institute Goregaon west	2017
✓ AutoCAD From Keerti Computer Institute Goregaon west	2018
✓ HTML, CSS, and JavaScript from St. Angelo's Computer Education	2019
✓ Digital Marketing from Keerti Computer institute Goregaon east	2020

IT Skill

Field	:	Tools / Technology
MS-Office	:	Word, Advance Excel, PowerPoint,
Graphic Designing	:	Photoshop CS6, CorelDraw X6, Illustrator CS6, InDesign CS6,
Web Designing	:	HTML 5, CSS 3.0, Dreamweaver CS6, Flash CS6, JavaScript, jQuery
Language	:	C, C++, VBA (Visual Basic for Application)

Personal Details

Father's Name	:	Shantilal S. Yadav
Date of Birth	:	01/06/ 1998
Nationality	:	Indian
Gender	:	Male
Marital Status	:	Married
Languages Known	:	Hindi, English, and Marathi

Declaration

I hereby declare that all details provided above are true to the best of my knowledge and belief.

Place: Mumbai

Date: ___ / ___ / _____

Yours's Sincerely,
Kritika Yadav